

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on March 6, 2014, at 7:00 p.m., at De Pere Fire Station #1, 400 Lewis Street, De Pere, WI.

Present: Doug Peters, Dan Kerkhoff, Tom Hendricks, Rob Gering, Brandon Dhuey, Rick Davidson, Greg Steenbock, Brad Muller, Kevin Tielens, Brad Neville, Matt Maleport, Bill Tews, John Schweitzer, Kevin Krueger, Fred Laitinen, Steve Zich, Ryan Meader, Derek Wicklund, Gregg Staszak, Joe Gabe, Matthew Omdahl

Item #1. Adoption of Agenda.

No formal adoption of the agenda.

Item #2. Review Minutes of Previous Meeting.

Motion was made by Muller and seconded by Davidson to approve the minutes from the meeting on December 5, 2013. **Motion carried.**

Item #3. Report of Task Force Activities.

Gabe reported that the fire investigation unit was only called out once since the last meeting, which was the Huth Street apartment fire in Green Bay.

Item #4. Information from Board of Directors Meeting.

The last Board meeting was held in December. New investigators and interns were approved. (New investigators Omdahl and Dhuey from the Brown County Sheriff's Office were present at tonight's meeting and were introduced.)

Item #5. Old Business.

No old business reported.

Item #6. New Business.

Laitinen will be leaving the Task Force as an investigator as he will become a bomb dog handler with GBPD. This creates a vacancy for vice-president of the General Membership and the need for an election. Steenbock nominated himself for this position. Motion made by Laitinen and seconded by Peters to accept Steenbock's nomination. **Motion carried.** After no other nominations, motion was made by Muller and seconded by Hendricks to close the nominations.

Motion carried. Motion then made by Kerkhoff and seconded by Muller to elect Steenbock as vice-president. **Motion carried.**

Laitinen put together a new fire investigation report template which will be very user-friendly. Gabe also reminded everyone that your recorded interviews can be typed up by Green Bay Fire Department secretaries. There are recorders on the rig.

Item #7. Juvenile Firesetter Business.

Gabe reported that Nick Craig has not had any juveniles through the program since the last meeting.

Item #8. Other Business.

Muller reported that the Public Safety Committee approved the carryover of 2013 task force funds to 2014, which was approximately \$8,300. He stated that the Public Safety Committee supports a new rig and is willing to help out.

Gabe reported that hydrogen cyanide training will eventually be given in the county. The investigation rig now has a hydrogen cyanide monitor.

Gabe informed that the Task Force will pay for members to attend the spring and fall IAAI conferences, but no other training. You will have to go through your department. The Task Force needs to save money for a new vehicle.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for May 15, 2014, at 7:00 p.m. at the Brown County Sheriff's Office.

Motion made by Hendricks and seconded by Muller to adjourn the meeting. **Motion carried.**

Item #10. Training.

Laitinen gave an overview of the new report template and Gabe gave an overview of the BATS program.

Respectfully submitted,

Marsha Laurent
Recording Secretary